



# SONARGAON TEXTILES LTD.

Corporate office:  
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Date: 22<sup>th</sup> January 2025

## NOTICE FOR BOARD MEETING

Notice is hereby served for 157<sup>th</sup> Meeting of the Board of Directors of Sonargaon Textiles Limited (STL) to be held on Tuesday the 28<sup>th</sup> January, 2025 at 03:00 P.M. through digital platform (Zoom Meeting).

### AGENDA:

01. To confirm minutes of the 156<sup>th</sup> Board Meeting.
02. To review and consider on Minutes of last meeting of the Audit Committee.
03. To review the business performance and approve Second Quarter (Q2) un-audited Statement of Financial Position, Statement of Profit or Loss and Other Comprehensive Income and Statement of Cash Flows of the Company for the period ended on 31<sup>th</sup> December 2024.
04. Appointment and joining of new Company Secretary Mr. Pintu Sikder QCS w.e.f 20.01.2025 in place of Md. Anwar Hossain, Executive Director who so long held additional responsibility as Company Secretary w.e.f 01.07.2024 to 12.01.2025.
05. To transaction any other business with the permission of the Chair.

All honourable Directors of the Company's Board are cordially invited to attend the meeting on digital platform as per schedule for which link will be provide subsequently.

By the order of the Board

Pintu Sikder QCS  
Company Secretary

### Distribution:

1. All honorable members of the Board.
2. The Managing Director
3. The Director, Operation
4. The Director, Finance
5. Chief Financial Officer (CFO)
6. Head of Internal Audit & Compliance (HIAC)